

We are currently hiring a Customer Service Representative for our **Rawlins, WY office** to assist customers over the phone and in person. Ideally, this position will be filled by someone who is a team player and understands that giving the customer an exceptional experience is our number one goal! This person will be responsible for:

Responsibilities:

- Assisting new and existing customers by promoting and facilitating phone, internet and video customer solutions
- Serving in a critical role working with many groups to meet the All West standard of customer satisfaction

Tasks Include:

- Customer care
- Customer education
- Payment processing
- Customer recordkeeping

Requirements:

- Great attitude
- Enthusiasm for technology
- Quick learner
- Excellent people skills
- Willingness to learn
- 1-2 years customer service experience
- High school diploma or equivalent

As an **Equal Opportunity Employer**, it is our policy to provide and promote equal employment opportunity to all employees and applicants in accordance with local, state and federal laws and regulations governing personnel activities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, veteran status, national origin, sexual orientation or gender identity. In that same vein, All West Communications administers all employment practices in a nondiscriminatory manner.

We're growing. Come grow with us!