

# JOIN OUR TEAM

# WE'RE HIRING!

All West Communications believes that every connection counts. We are seeking a skilled and detail-oriented Business Analyst to join our team in Kamas, UT. This role is pivotal in converting raw data into actionable insights by creating comprehensive reports and dashboards from various data sources. The successful candidate will work closely with all departments, but especially Engineering, Service, Marketing, and Sales to meet the organization's data needs and will liaise with the C-suite to ensure their requirements are effectively translated into insightful reports.

## Responsibilities:

- Data Reporting and Analysis. Tasks include:
  - Develop and maintain regular and ad-hoc reports from multiple data sources such as NiSC, Praxedo, Talk Desk, and Jotform.com.
  - Create and design dashboards to visualize key metrics and trends.
  - Ensure data accuracy, consistency, and integrity in all reporting and analysis.
- Collaboration and Communication. Tasks include:
  - Work closely with Engineering, Service, Marketing, and Sales departments to gather and understand data requirements.
  - Translate complex data needs and business objectives into clear, actionable reports and dashboards.
  - Act as a point of contact for data-related inquiries and provide support to all departments.
- Executive Support. Tasks include:
  - Collaborate with the C-suite to understand their data requirements and strategic needs.
  - Develop tailored reports and presentations for executive-level review and decision-making.
- Data Management. Tasks include:
  - Oversee data extraction, transformation, and loading (ETL) processes to ensure data quality.
  - Manage and optimize database performance and ensure efficient data access.

## Qualifications:

- Ability to work in Kamas, UT 4 days/week.
- Bachelor's degree in Computer Science, Data Analytics, Information Systems, or a related field.
- Proven experience as a Business Analyst, Data Analyst, or similar role.
- Proficiency in data visualization tools such as Tableau, Power BI, or similar.
- Experience with data sources and tools such as NiSC, Praxedo, Talk Desk, and Jotform.com, highly preferred.
- Strong analytical skills with the ability to interpret complex data sets and generate actionable insights.
- Excellent communication skills with the ability to present data findings to non-technical stakeholders.
- Experience understanding high-level business needs.
- Ability to work independently and collaboratively.

All West is a drug free workplace, conducting pre-employment and random drug testing. Benefits include medical, dental, vision, short-term disability, life insurance, AD&D, 401k with company match, PTO, paid holidays, and more!