

# JOIN OUR TEAM

## WE'RE GROWING!

All West Communications employees believe that the power of communication can break barriers. Our employees enjoy the efficiency and team environment of a smaller, more adaptable, privately owned company. We are looking for a full-time Project Manager, with a telecommunications emphasis. The successful candidate will be motivated, enthusiastic, and detail oriented.

### Responsibilities

The Telecommunications Project Manager will oversee and manage complex outside plant projects.

- Ensures work is done according to executed contract/scope of work.
  - Purchases and coordinates inventory
  - Assists with resource planning
  - Weekly calls with stakeholders
  - Daily/weekly/monthly progress reports
  - Management of budget
  - Coordination with other groups, both internal and external
  - Monitors progress of contractors and internal groups
  - Communicates project objectives, status and outcomes to company executives
  - Negotiates timelines and verifies adherence to timeline

### Qualifications

- Current driver's license
- 3-5 years engineering or project management experience
- Bachelor's Degree in an Engineering Field, Construction Management, or equivalent
- Excellent communication skills, both written and spoken
- Strong computer skills, including Microsoft Office (Word, Excel, PowerPoint, Outlook)
- PMP Certification, strongly preferred

Preference will be given to those with the following:

- Experience in Road Design, Utility Coordination, Surveying
- Experience with telecommunications and/or related utilities

All West is a drug free workplace, conducting pre-employment and random drug testing. Benefits include medical, dental, short-term disability, life insurance, AD&D, 401k with company match, PTO, paid holidays, and more!