

JOIN OUR TEAM

WE'RE HIRING!

All West Communications employees believe that the power of communication can break barriers. Our employees enjoy the efficiency and team environment of a smaller, more adaptable, privately owned company. We are looking for a full-time Marketing Coordinator, with a public relations emphasis. The successful candidate will be motivated, enthusiastic, and passionate about their work.

Responsibilities:

- Implements public relations and community development activities
- Assists with development and implementation of residential and business marketing plans and promotional plans
- Coordinates customer research projects
- Assists with the research and development of new products and service

Tasks Include:

- Sponsorship and scholarship activities
- Writing and posting blog posts
- Promotional campaigns
- Social media and website updates
- Customer communication – drafting letters, newsletters and online information

Requirements:

- High School Diploma or equivalent
- Bachelor's Degree in Marketing, Public Relations, or Business, preferred
- Ability to work in a fast-paced environment with ever-changing priorities
- Proficient in all MS Office applications
- One to three years marketing experience
- Strong writing skills, one to three years proven writing experience
- Valid driver's license and a good driving record
- Telecommunications marketing experience preferred

All West is a drug free workplace, conducting pre-employment and random drug testing. Benefits include medical, dental, short-term disability, life insurance, AD&D, 401k with company match, PTO, paid holidays, and more!

