

JOIN OUR TEAM

WE'RE GROWING!

Working at All West Communications means joining a growing company that values community and creating opportunities in the areas we serve. We know that the services we provide give people access to information, entertainment, and communications across town and around the world. We are neighbors serving neighbors and believe that EVERY CONNECTION COUNTS.

Do you like helping people? Are you detail-oriented? Do you have a can-do attitude? Do you like solving problems? Are you willing to think outside the box? Do you believe that if something is worth doing, it's worth doing right? If this sounds like you, we would love to talk to you!

We are currently hiring an Inventory Specialist to work in our Kamas, UT office. The Inventory Specialist works closely with all departments in the company. This position is integral to the company by ensuring inventory is maintained in an accurate and timely manner. This position is responsible for the following (and then some!):

Responsibilities:

- Provide employees with the equipment they need
- Monitor inventory levels
- Track items entering and leaving inventory locations
- Order equipment as needed or per request
- Create purchase requisitions
- Perform the shipping function to ensure items are sent and received in a timely manner
- Receive and document materials and equipment
- Demonstrate exceptional customer service

Requirements:

- High School Diploma or equivalent
- One to two years forklift experience
- Two to three years inventory management experience, required
- One year of telecommunications experience, preferred
- Associate degree in Accounting or Business Management, preferred
- Ability to lift up to 40 lbs independently
- Valid driver's license and a good driving record

All West is a drug free workplace, conducting pre-employment and random drug testing. Benefits include medical, dental, short-term disability, life insurance, AD&D, 401k with company match, PTO, paid holidays, and more!

