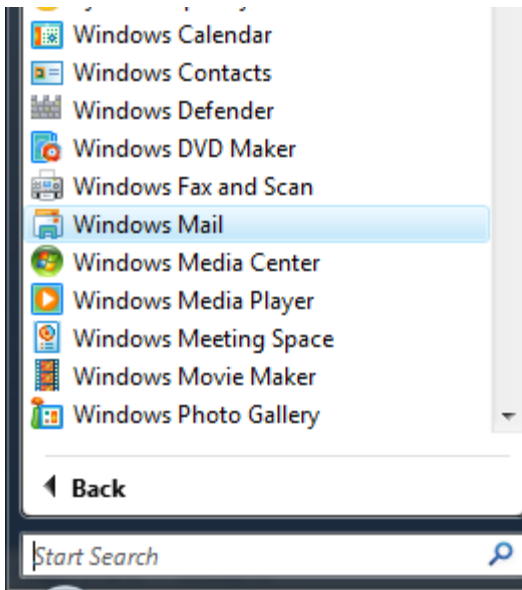
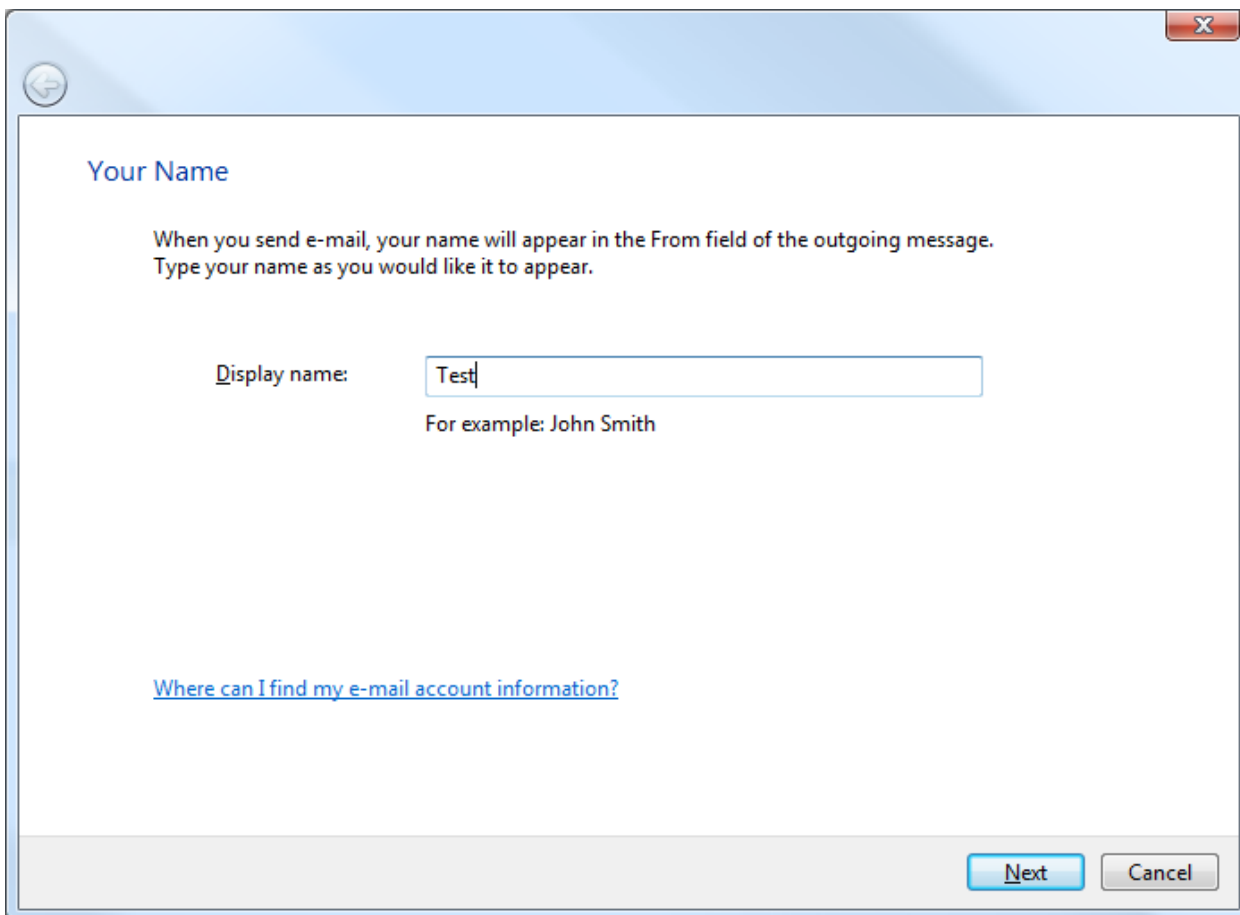


1. To set up an email account in Vista - Windows Mail, first open it by selecting the Windows Mail icon.



2. If this is the first time you have setup an account, you will see this screen. If you see a screen that looks different, skip to step 9
3. Type your name in the Display name box and click next



4. Type in your email address and click on Next

Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

5. Select POP3 for e-mail server type.
6. Incoming and outgoing mail servers are: **mail.allwest.net** Check Outgoing server requires authentication.

Set up e-mail servers

Incoming e-mail server type:

Incoming mail (POP3 or IMAP) server:

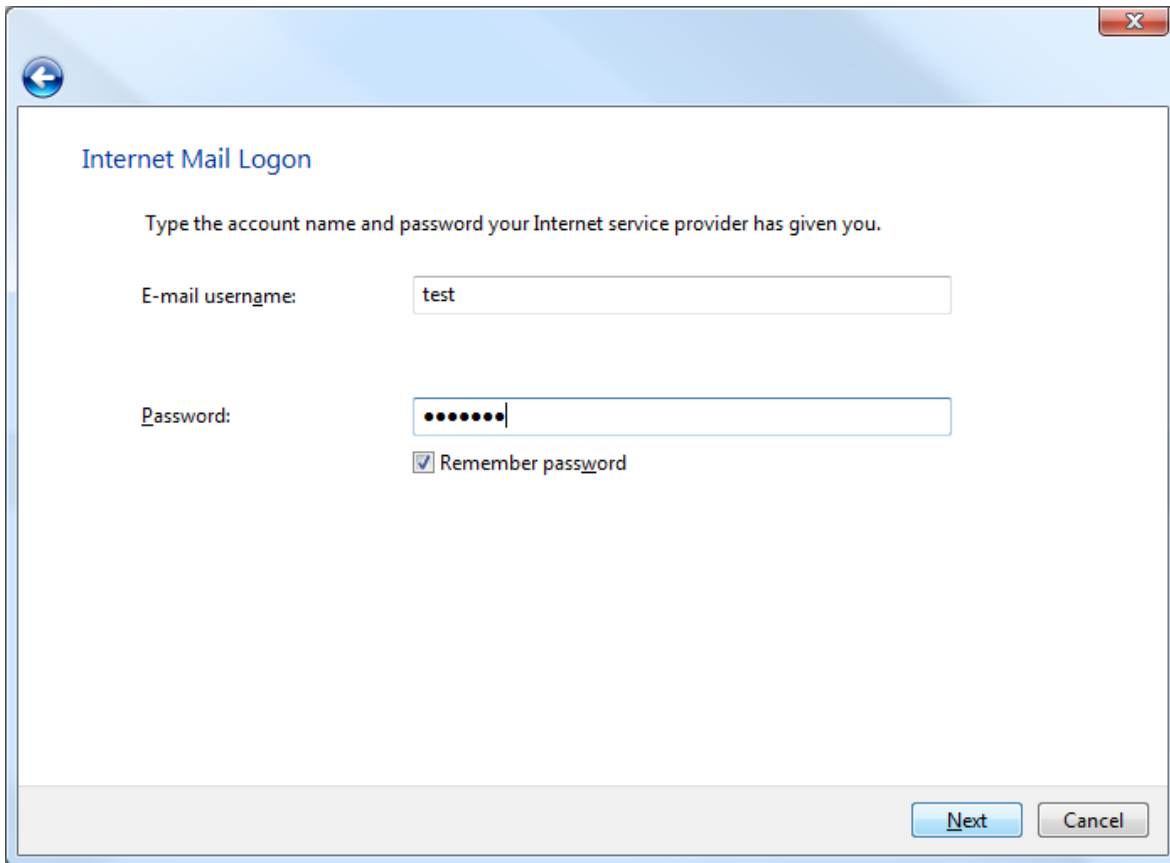
Outgoing e-mail server (SMTP) name:

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

Next Cancel

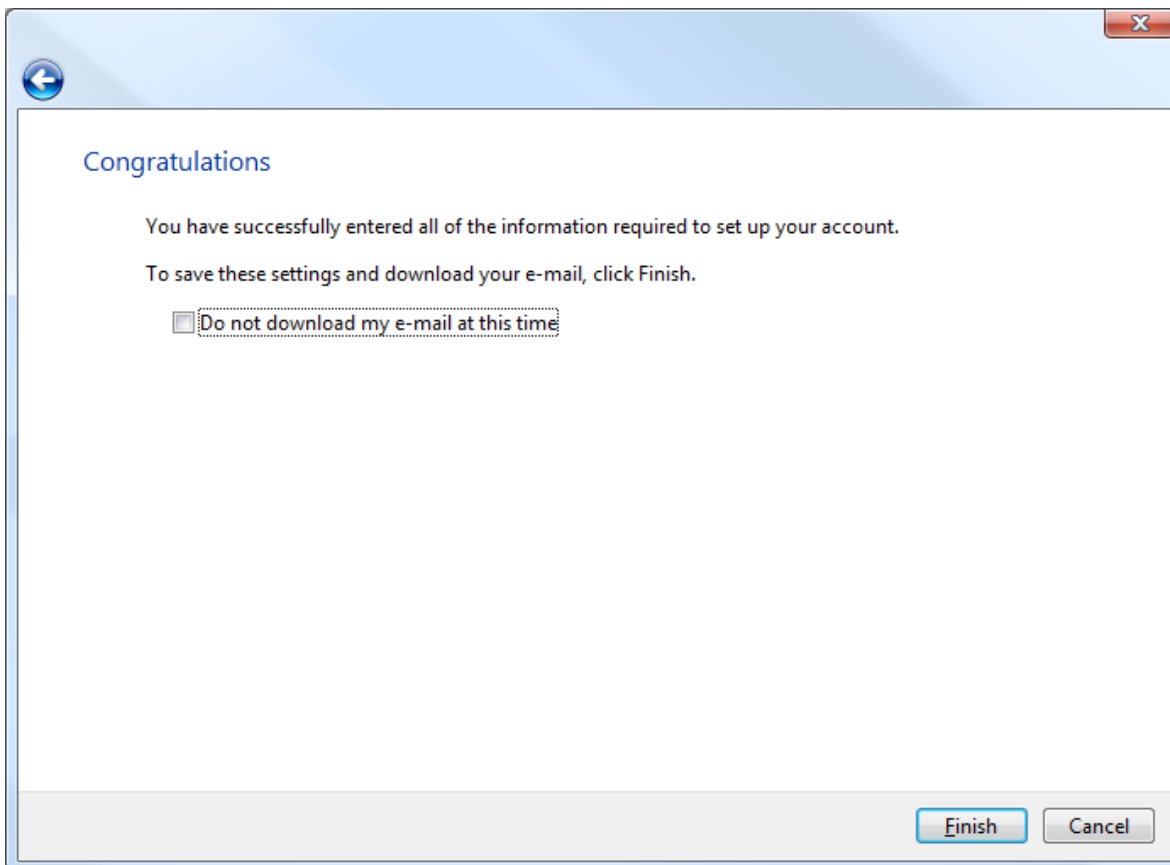
7. Enter your E-mail username and Password and check Remember password.



The screenshot shows a dialog box titled "Internet Mail Logon". It contains the following elements:

- A blue arrow icon in the top-left corner.
- A close button (X) in the top-right corner.
- The title "Internet Mail Logon" in blue text.
- Instructional text: "Type the account name and password your Internet service provider has given you."
- An "E-mail username:" label followed by a text input field containing the text "test".
- A "Password:" label followed by a password input field containing seven black dots.
- A checked checkbox labeled "Remember password".
- At the bottom right, there are two buttons: "Next" (highlighted in blue) and "Cancel".

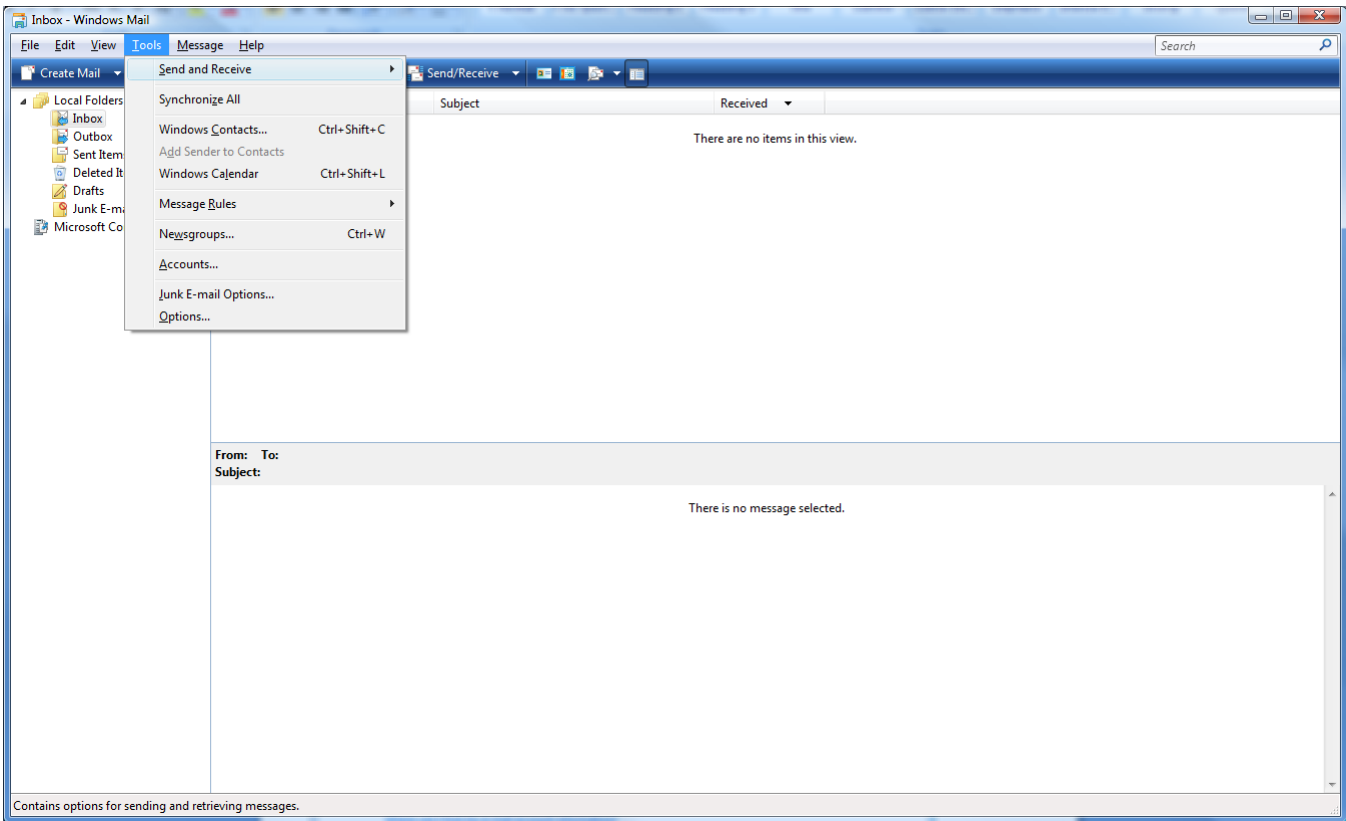
8. Click Finish



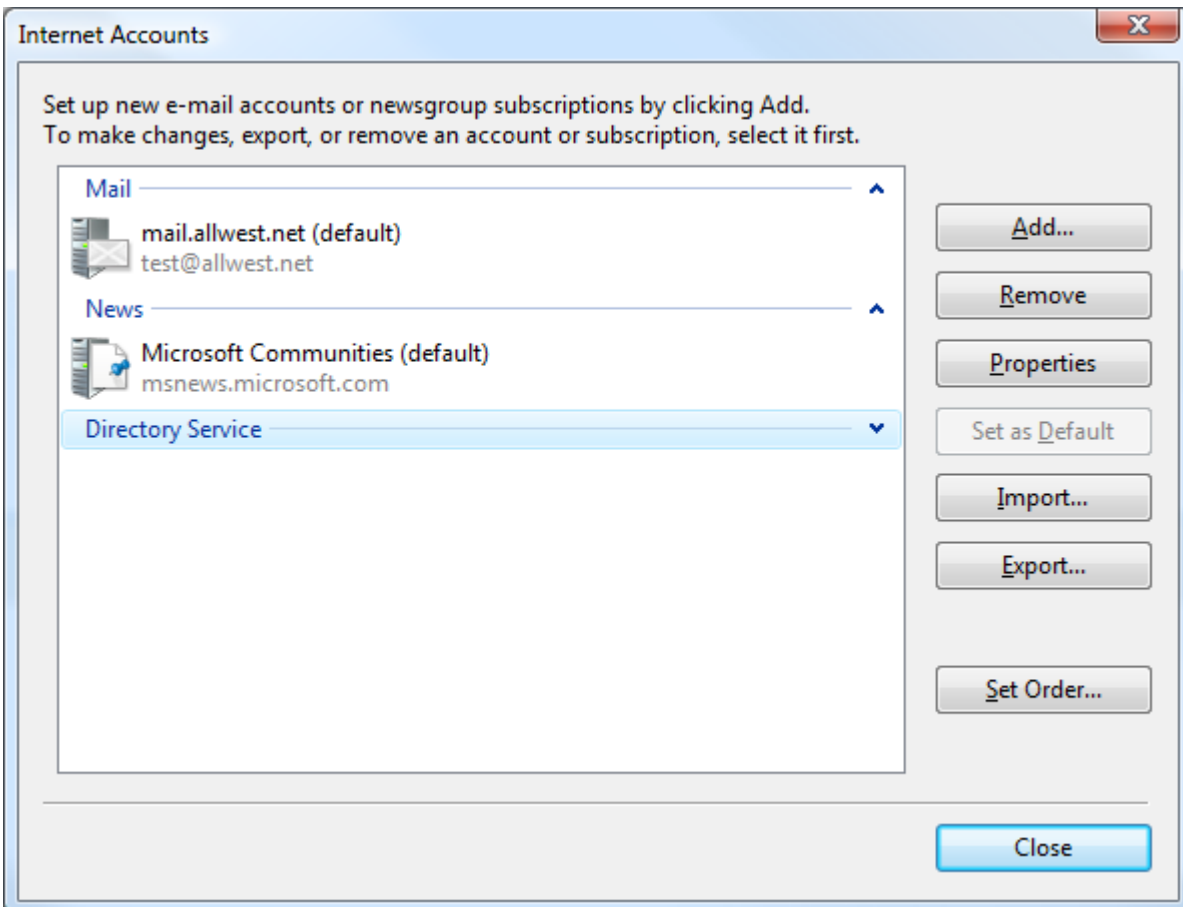
The screenshot shows a dialog box titled "Congratulations". It contains the following elements:

- A blue arrow icon in the top-left corner.
- A close button (X) in the top-right corner.
- The title "Congratulations" in blue text.
- Instructional text: "You have successfully entered all of the information required to set up your account."
- Instructional text: "To save these settings and download your e-mail, click Finish."
- An unchecked checkbox labeled "Do not download my e-mail at this time".
- At the bottom right, there are two buttons: "Finish" (highlighted in blue) and "Cancel".

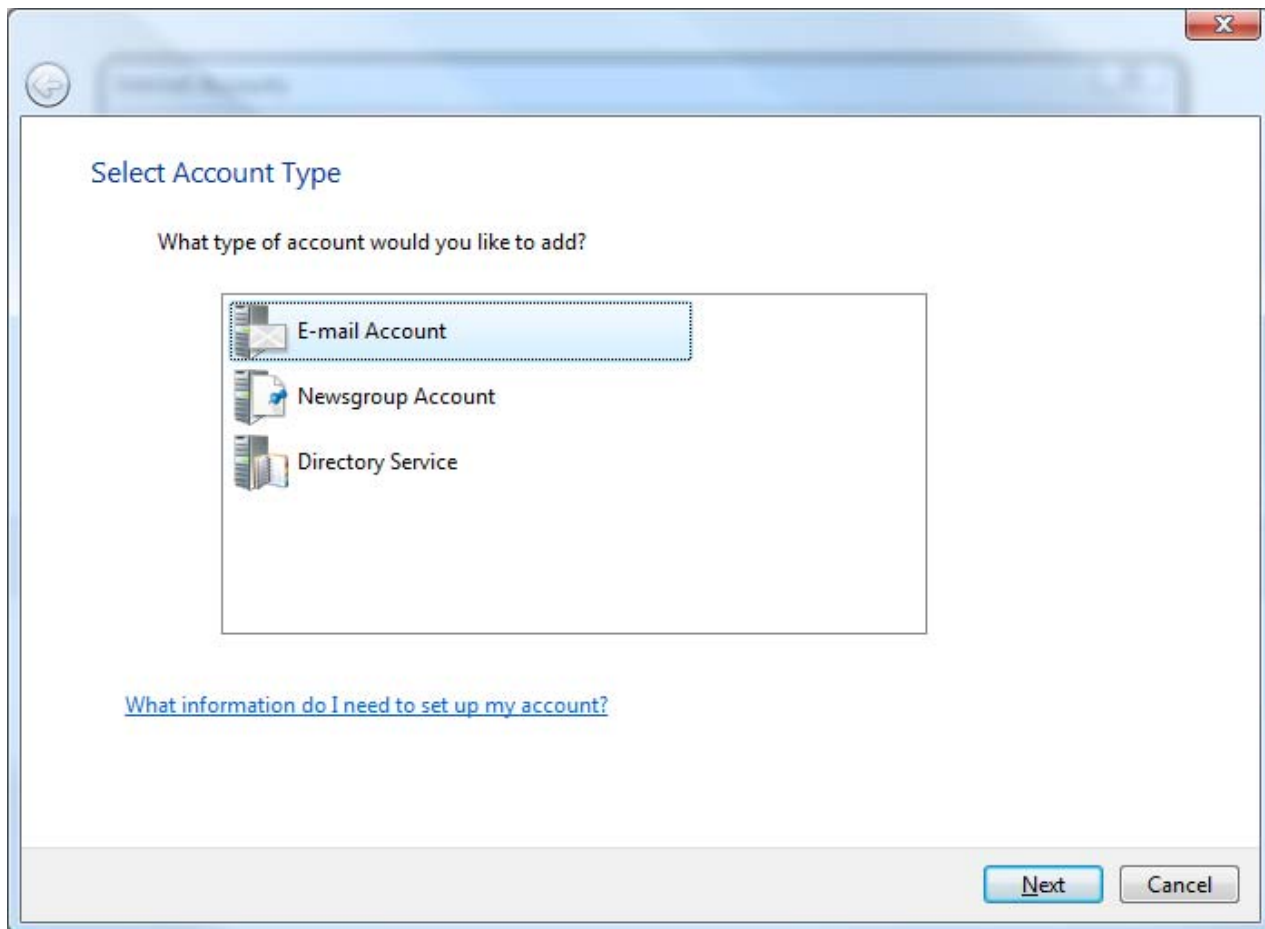
9. If Windows Mail has been setup before you will see this screen. Select Accounts from the Tools menu.



10. Select Add

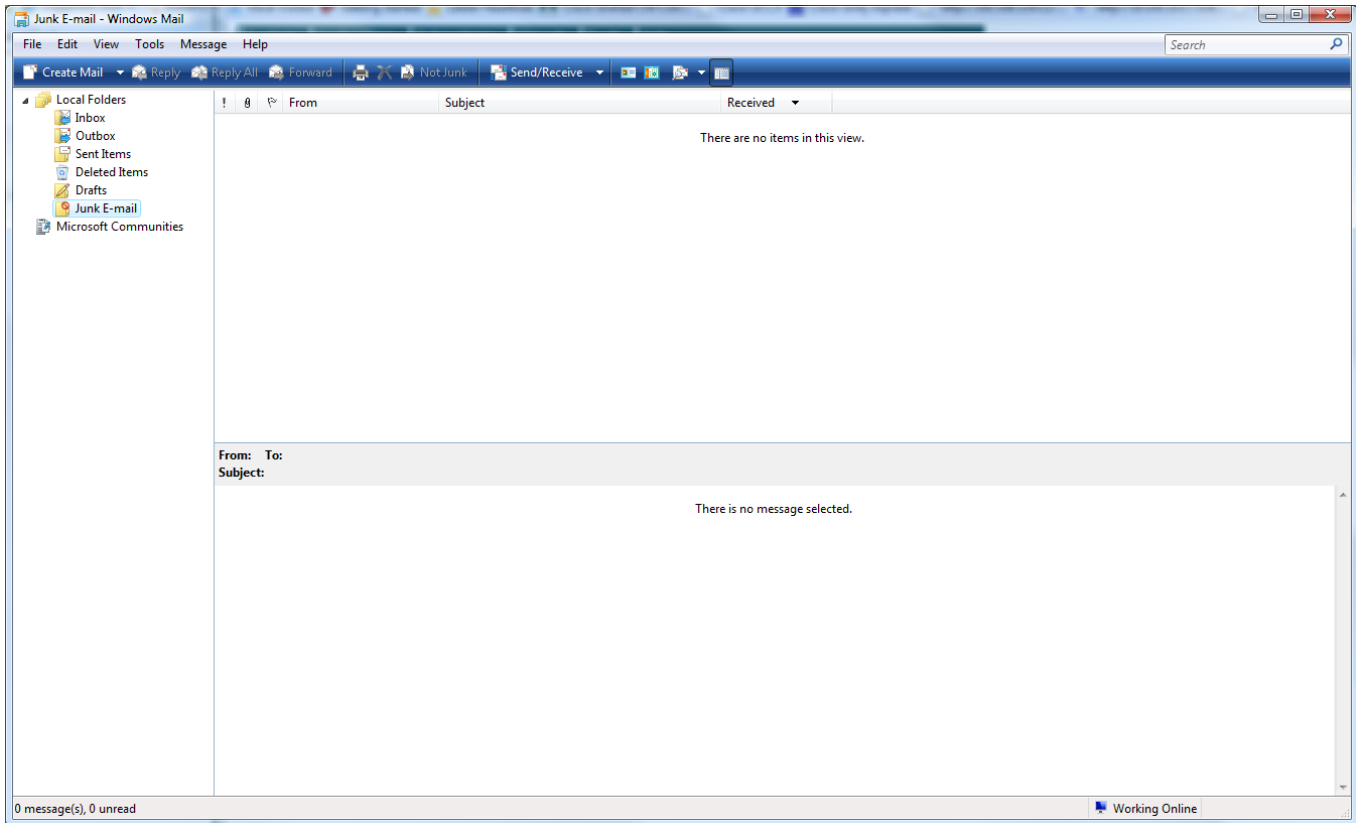


11. Select Email

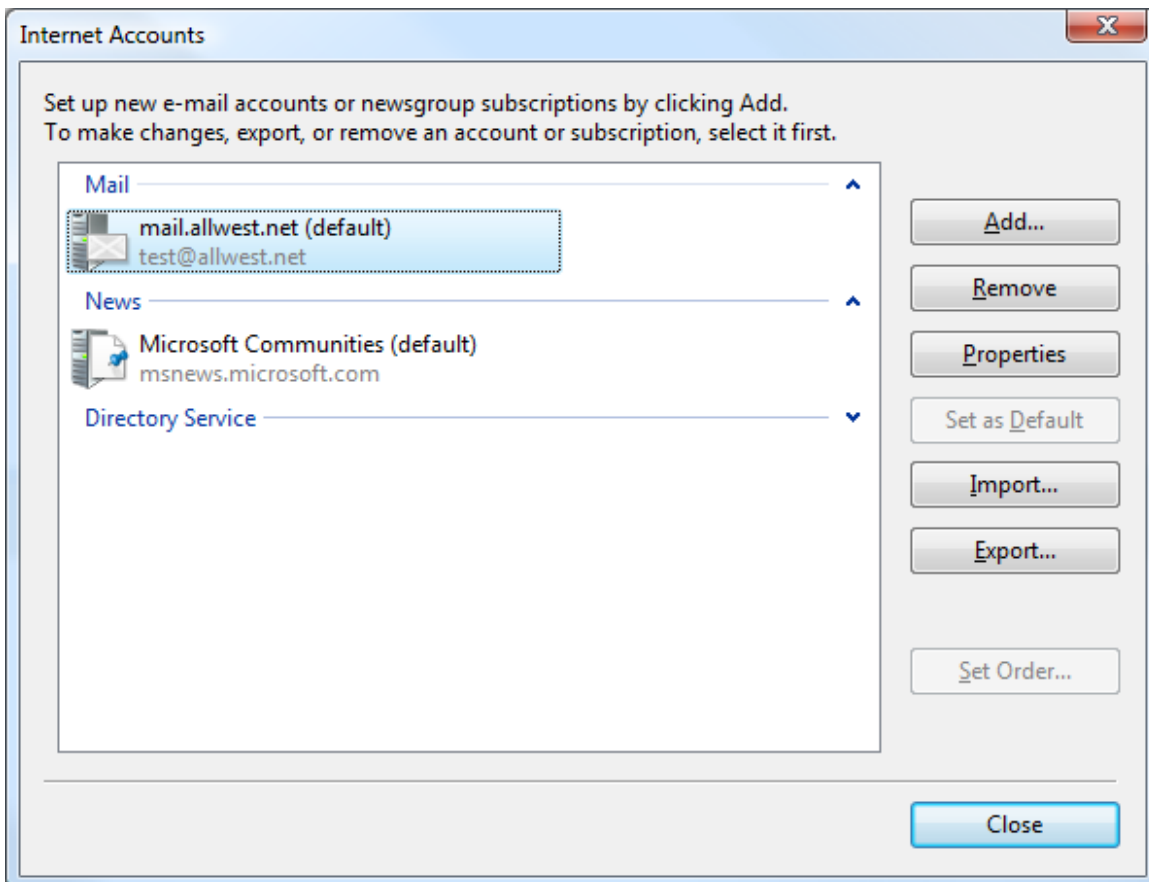


Return to Step 3

Select Tools > Accounts



Double Click on All West account



Place a Check next to My server requires authentication

The image shows a Windows-style dialog box titled "mail.allwest.net Properties". It has five tabs: "General", "Servers", "Connection", "Security", and "Advanced". The "Servers" tab is selected. The dialog is divided into three sections: "Server Information", "Incoming Mail Server", and "Outgoing Mail Server".

Server Information

My incoming mail server is a server.

Incoming mail (POP3):

Outgoing mail (SMTP):

Incoming Mail Server

E-mail username:

Password:

Remember password

Log on using Secure Password Authentication

Outgoing Mail Server

My server requires authentication

At the bottom of the dialog are three buttons: "OK", "Cancel", and "Apply".

Change Outgoing mail (SMTP): from 25 to 587 and click Apply > Ok > Close

